BASIS Charter Schools

ENROLLMENT POLICIES
2027-28 SCHOOL YEAR — ARIZONA

BASIS Charter Schools, Inc. operates open enrollment public charter schools that do not charge tuition or administer entrance examinations. BASIS Charter Schools, Inc. follows the admissions requirements for charter schools set forth in A.R.S. §15-184 and 20 U.S.C. §7221i.

APPLICATION PROCEDURES

1. Who should apply

- Potential BASIS Charter School students.
- Waitlisted BASIS Charter School applicants. Waitlisted applications do not roll over to the next school year.
- Current BASIS Charter School students who wish to transfer to a different BASIS Charter School campus.
- Current BASIS Charter School students who will complete the highest grade offered at their current BASIS Charter School and wish to apply to the next grade level at another BASIS Charter School or a designated BASIS affiliate school. (See below for designated affiliate school information.)

Please Note: Current BASIS Charter School students who wish to continue at the same campus for the following school year will not register using this process. Re-registration occurs at each BASIS Charter School campus for all currently enrolled students who are eligible for promotion to the next grade level in the spring.

2. When to apply

The Open Enrollment period is a designated period prior to the start of each school year when parents/ guardians can complete an enrollment application for each child to their desired BASIS Charter School(s). Open Enrollment dates for the upcoming school year will be added to the BASIS Charter Schools enrollment website once they are finalized. Applications received after the Open Enrollment period has ended will not be eligible for the Open Enrollment lottery. Instead, these applications will be processed on a first-come, first-served basis, following applications received during the Open Enrollment period.

3. How to apply

During the Open Enrollment period, parents/guardians will complete an enrollment application for each student to their desired BASIS Charter School(s). All applications must be submitted through the online application portal. Alternative arrangements can be made upon request. Applications do not need to be signed in order to be entered into the lottery, or for the child to be considered for an offer of enrollment. Applicants who are offered enrollment will be given instructions on how to accept the seat offer via email.

4. Grade-level enrollment

Once a BASIS Charter School has accepted a student, the student will be enrolled in the grade level appropriate for their level of preparation and content knowledge. Therefore, in some cases, a student may be enrolled in a grade other than the one they applied for or their age would predict. Ultimately, we make every effort to set our students up for success, including reserving the right to place a student in a lower grade if it is determined to be in the best interest of the student. Applicants who have been enrolled in grades nine or higher, however, may only apply to the grade that would be next in their grade progression. No grade changes are permitted once a student commences high school grade levels. As public charter schools, BASIS Charter Schools enroll students in accordance with state and federal law; we do not restrict admission on the basis of academic achievement or any protected class.

5. Age requirements for kindergarten applicants for the 2027–28 school year:

- Children who will turn five prior to September 1, 2027: Students who wish to enroll in kindergarten at a BASIS Charter School must turn five before September 1 of the year in which they wish to start kindergarten.

- Children who will turn five on or after September 1, 2027, but on or before December 31, 2027: Students who turn five on or before December 31, but on or after September 1, of the year in which they wish to enroll in kindergarten, can complete an application and may be considered for early admission. To ensure that early admission is in the best interest of the child, consideration will be granted on a case-by-case basis, as determined by an individual evaluation. This evaluation may include a maturity assessment, interviews with the Head of School or another designee, and/or academic diagnostic testing. The Head of School will make the final determination on early acceptance to a BASIS Charter School. If your child receives an offer of enrollment, the school will work with you to schedule any applicable evaluations.

  BASIS Charter Schools offer a rigorous academic program and do not encourage early admission to the kindergarten program. Full-day kindergarten is strongly recommended for any student enrolled through early admission. For information on the fees associated with the full-day program, please contact the school.

  If the number of kindergarten applicants exceeds the number of openings, applicants who turn five prior to September 1 will be considered for enrollment first. Applicants seeking early admission will be considered for enrollment if the school still has openings after making offers to all regular admission applicants.

  If a child is admitted to a BASIS Charter School kindergarten program through early admission and is subsequently required to repeat kindergarten, or enters a BASIS Charter School kindergarten program after already attending another public school during the eligible kindergarten year, the school may allow the student to attend or continue to attend the school; however, in accordance with A.R.S. § 15-901(A), the student's parent/guardian may be responsible for paying tuition for the school year or period in which the student is not eligible for basic state aid. Reasonable, appropriate, exceptions may be made under certain circumstances, which may include families that qualify for financial aid, students eligible for special education services, or students eligible under the McKinney-Vento Homeless Assistance Act.
- Children who will turn five on or after January 1, 2028: Arizona Revised Statute (A.R.S.)15-821 prohibits the admission of any student into a public kindergarten program who does not turn five by January 1 of the school year in which they will be enrolled.

6. Age requirements for first grade applicants for the 2027–28 school year:

- Children who will turn six prior to September 1, 2027: Students who wish to enroll in first grade at a BASIS Charter School must turn six before September 1 of the year in which they wish to enroll.
- Children who will turn six on or after September 1, 2027, but on or before December 31, 2027: Students who turn six on or before December 31, but on or after September 1, of the year in which they wish to enroll, may complete an application and may be considered for early admission to first grade. Consideration will be granted on a case by-case basis as determined by an individual evaluation. If your child receives an offer of enrollment, the school will work with you to schedule any applicable evaluation.
- Children who will turn six on or after January 1, 2028: Arizona Revised Statute (A.R.S.)15-821 prohibits the admission of any student into a public first grade program who does not turn six by January 1 of the school year for which they will be enrolled.

LOTTERY AND ENROLLMENT PROCEDURES

1. Procedures when applications do not exceed capacity

At the close of the Open Enrollment period, the total number of students with completed applications is determined for each grade level at each school. If the total number of applicants is less than or equal to the total capacity designated for a particular grade level at a particular school, all applicants for that grade level at that school will be offered enrollment.

2. Procedures when applications exceed capacity

If the number of applicants exceeds the number of openings, (at any grade level) a lottery will be held to determine enrollment and waitlist numbers.

3. Open Enrollment lottery

The Open Enrollment period for BASIS Charter Schools is NOT first come, first served. Only applications submitted during the Open Enrollment period are included in the lottery. Applications submitted after the Open Enrollment period has ended will be processed on a first-come, first-served basis, following applications received during the Open Enrollment period.

Lotteries will be held at some point after the Open Enrollment period has ended, and results will be available after the lotteries have been conducted. Dates for both events are determined on a year-to-year basis, and will be added to the BASIS Charter Schools enrollment website once they are finalized.

The lottery is an electronic system that randomly identifies students for enrollment. During the lottery process, all students who have completed and submitted applications during the Open Enrollment period are grouped according to applicable and verified enrollment priorities. A separate lottery is performed for each priority group, in the order listed below, and the final lottery is for students who have no applicable enrollment priorities. Within each priority category, applicants are sorted and numbered in a random order. The lottery results will determine the enrollment or waitlist status of each applicant who applied during the Open Enrollment period.

4. Enrollment Priorities

**Does not apply to BASIS Phoenix North. See BASIS Phoenix North Enrollment Policies for applicable priorities.*

In accordance with A.R.S. §15-184, BASIS Charter Schools, Inc. prioritizes the enrollment of certain students. During the lottery process, enrollment priority will be given to students who meet the following criteria, in the order listed below:

1. Students who are children, grandchildren, or legal wards of employees or leased employees of the school; employees of the management organization of our Arizona charter schools; members of the governing body of the school; or the directors, officers, partners, or board members of the charter holder.
2. BASIS Charter School students who are promoted from a designated BASIS affiliate school and applying to a designated BASIS recipient campus. (See below for designated affiliate school information.)
3. BASIS Charter School students who are currently attending a school impacted by a reduction of grades served, including siblings attending the same school, or students attending a school affected by a long-term or permanent closure.
4. Students who are transferring from one BASIS Charter School campus to another BASIS Charter School campus and are applying to grades 8-12. (See below for the definition of a transfer student.)
5. Students applying to grades 8-12 who previously attended a BASIS Charter School in Arizona. Students must meet the following criteria to be eligible: withdrew in good standing, attended for a minimum of one year, and last attended within the past 3 years. Former BASIS Charter School student priority status is subject to approval from the Head of School, and is granted on a case-by-case basis.
6. Students who are siblings of current BASIS Charter School students enrolled at the same campus (See below for the definition of a sibling.)
7. Students who are siblings of current BASIS Charter School students enrolled at a designated affiliate BASIS Charter School. (See below for designated affiliate school information.)
8. Students who are transferring from one BASIS Charter School campus to another BASIS Charter School

campus and are applying to grades 1-7. (See below for the definition of a transfer student.)

9. Students who are siblings of current BASIS Charter School students enrolled at a different non-affiliated BASIS Charter School campus.
10. Students applying to grades 1-7 who previously attended a BASIS Charter School in Arizona. Students must meet the following criteria to be eligible: withdrew in good standing, attended for a minimum of one year, and last attended within the past 3 years. Former BASIS Charter School student priority status is subject to approval from the Head of School, and is granted on a case-by-case basis.
11. Students who are siblings of BASIS Charter School alumni who graduated with a BASIS Diploma.

Designated affiliate BASIS Charter Schools for 2027–28 school year:

- BASIS Chandler Primary North and BASIS Chandler
- BASIS Chandler Primary South and BASIS Chandler
- BASIS Goodyear Primary and BASIS Goodyear
- BASIS Oro Valley Primary and BASIS Oro Valley
- BASIS Peoria Primary and BASIS Peoria
- BASIS Phoenix Primary and BASIS Phoenix
- BASIS Scottsdale Primary East and BASIS Scottsdale
- BASIS Scottsdale Primary West and BASIS Scottsdale
- BASIS Tucson Primary and BASIS Tucson North

Affiliate school priority status is provided for BASIS Charter School students promoted* from the exit grade of the designated affiliate school and applying to the entry grade of its designated recipient school.

**Promotion is defined as having met all BASIS Charter School requirements for promotion to the subsequent grade*.

Sibling definition: A sibling is defined as an individual having one or both parents in common, or a stepsister or stepbrother that resides under the same roof as the applicant. Documentation may be requested to confirm sibling preference. If the sibling withdraws from the school before the applicant is offered enrollment, priority status will be revoked.

Sibling priority status: All students who are enrolled at a BASIS Charter School during the 2026–27 school year and re-enroll at the same BASIS Charter School for the subsequent school year will be enrolled; for the purposes of sibling preference, these re-enrolled students are considered currently enrolled.

For new applicants, if one sibling is randomly selected by lottery for enrollment, the other sibling(s) will be given sibling preference during the enrollment process for the same BASIS Charter School, or at the designated affiliate school of the campus to which the sibling applied.

Transfer definition: A student may request a transfer to another BASIS Charter School campus in Arizona. Students approved for transfer are required to successfully complete the year in their current grade at their current BASIS Charter School campus before they are eligible to transfer to their new BASIS Charter School campus for the next school year. Transfer priority does NOT guarantee enrollment, but rather places the transfer application in a prioritized position on the waitlist for the desired BASIS Charter School campus and grade level. Students requesting a transfer must not be in the process of being expelled from their current BASIS Charter School campus.

If the student withdraws from their current BASIS Charter School campus before they are offered enrollment, priority status will be revoked.

ACCEPTING OR DECLINING OFFER OF ENROLLMENT

1. How to accept an offer of enrollment

When an applicant is offered enrollment at a BASIS Charter School, the parent/guardian will receive instructions on how to accept the enrollment offer and complete the student's registration file. The parents/ guardians will be asked to log into their online enrollment account to:

1. Accept or decline the offer of enrollment
2. Submit the online registration form
3. Gather required registration documents and submit them to the school
4. Establish a payment account, to pay the refundable security deposit

Once the applicant has accepted the offer of enrollment and submitted the online registration form, the applicant will be asked to bring the completed registration documents to the school to finalize enrollment and complete the student's enrollment file. The school will provide specific drop-off dates and times for submitting completed registration documents.

Parental rights and educational decision-making: BASIS Charter Schools comply with all applicable court orders. When parents have joint educational decision-making authority for their child, BASIS Charter Schools may rely and act upon the decision of either parent, unless made aware that the parents disagree about the decision. If parents with joint educational decision-making authority disagree about an educational decision made for their child, including a decision about enrollment, BASIS Charter Schools will maintain the status quo and require the parents' mutual agreement before acting.

Registration Documents

The required registration documents include: the Online Student Registration Form, Residency Questionnaire, Home Language Survey Questions, Security Deposit and Blackbaud's Charter Services Notice, Kindergarten Program Selection (if applicable), Arizona Residency Documentation Form or Affidavit of Shared Residency, copy of parent/legal guardian's proof of Arizona residency, copies of the student's proof of identification, age, and immunization records, and Home Language Survey Form. These forms must be completely filled out, signed and submitted to the school for the student to attend. Parents/Guardians will also be asked to complete a Media Release as well as provide custody information (e.g. the court decision regarding sole custody), a Medical Alert (e.g. a physician's instructions for severe health conditions), a Legal Alert (e.g. custody or restraining order documentation), and IEP/504 Plan Documentation/Evaluation, if applicable.

Arizona Residency Documentation: A.R.S. § 15-802(B) requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school. Students with out-of-state or international addresses at the time of application may complete the application

process. Applicants who are offered enrollment must provide proof of residency in the state of Arizona no later than the first day of the 2027–28 school year.

2. Registration completion date

The pre-registration date is when the completed registration documents are submitted by the parent/ guardian. Pursuant to ARS §15-184(1) BASIS Charter Schools, Inc. does not admit any pupil who has been expelled from another educational institution, or who is in the process of being expelled from another educational institution.

WAITLIST PROCEDURES

Applicants who are not randomly selected for enrollment through the lottery process will be placed on a grade-specific waitlist based on the lottery results. Students who submit completed applications after the Open Enrollment period has ended will be offered enrollment if there is space available in the grade level of interest. If space is not available in the grade level of interest, the student will be placed on a waitlist. The student's waitlist number is based on the time and date the application was submitted to the school. Students with applicable and verifiable enrollment priorities will receive waitlist numbers according to their priority type. Consult the Enrollment Priorities section of this document for more information.

When an opening becomes available in a particular grade, the school will contact the parent/guardian of the next student on the waitlist for that grade and offer them the open spot. If the parent declines the spot, it will be offered to the parent of the next student on the waitlist for that grade, and so on, in accordance with the requirements of A.R.S. § 15-184.

Parents/Guardians with waitlisted children are encouraged to advise the school of any change in their contact information so that they can be reached if a spot opens for which their child is eligible. Parents/ Guardians are also asked to decline their spot on the waitlist through the Application Portal if they no longer wish to have their child included on the waitlist. That way, the waitlist can be updated accordingly.

It is not possible to determine a student's chance of enrollment. Once classes are full, any spots that open up are the result of student withdrawals. Although spots may open up before the start of school, there is no way to predict which grades will have open spots or how many spots may become available. BASIS Charter School waitlists do not roll over from year to year. Parents/Guardians with students on a waitlist for the current school year must complete and submit a new application during Open Enrollment for the following school year to be eligible for enrollment for that school year.

Security Deposit

BASIS Charter Schools located in Arizona require a refundable security deposit, which will be due when the registration documents are submitted (i.e. once your child has secured a spot at the school). The security deposit is $150 for students enrolling in grades K–7, and $300 for students enrolling in grades 8–12.

The purpose of the security deposit is to:

1. Ensure that students return instructional materials (e.g. textbooks, workbooks, resource books, software, art supplies, and science lab supplies) provided by the school in satisfactory condition.
2. Cover any cost resulting from the student's destruction of property.
3. Assure payment of fees and/or other charges due to the school, (e.g. extracurricular or Late Bird fees).

Families may apply for financial aid or financial payment plans if they are unable to meet the security deposit requirements. For more information, please contact the Head of Operations at your BASIS Charter School campus.

Security deposit refund request forms are provided by the school at the time a student graduates or withdraws. The security deposit will be refunded at the parent/guardian's request - only after all instructional

materials have been returned in satisfactory condition, and all of the parent/guardian's financial obligations to the school have been met. Security deposits are donated to the Annual Teacher Fund if parent/guardian does not request a refund within 180 days after the student's graduation or withdrawal.

McKinney-Vento Homeless Assistance Act and Students Experiencing Homelessness

The McKinney-Vento Homeless Assistance Act ensures that students experiencing homelessness have access to the same educational opportunities provided to other children and youths. The term "homeless" means individuals who lack a fixed, regular, and adequate nighttime residence and includes children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason.

BASIS Charter Schools understand that homelessness should not result in separation of students from the mainstream school environment and may provide students experiencing homelessness access to appropriate resources and services. Parents/guardians of students experiencing homelessness may request assistance to complete an enrollment application. If, during the registration process, a student is identified as experiencing homelessness or as an unaccompanied homeless youth the school will take steps to remove barriers to the student's enrollment at the school where the seat has been offered and accepted. For assistance in these areas or for more information about the McKinney-Vento Act, please contact the School's Registrar/McKinney-Vento Liaison.

NOTICE OF NON-DISCRIMINATION

In accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990, the Boy Scouts of America Equal Access Act and applicable state law, BASIS* does not discriminate on the basis of any actual or perceived classification protected by law in any of its business activities, including its educational programs and activities which comply fully with the requirements of state and federal law and Title IX. Inquiries regarding BASIS' nondiscrimination policies should be directed to complianceservices@basised.com.

*As used in this policy, the term "BASIS" refers to: BASIS Educational Group, LLC; BASIS Charter Schools, Inc.; BDC, A Public Charter School, Inc.; BBR Schools, Inc.; BASIS Texas Charter Schools, Inc., and all affiliated entities.

BASIS® Charter Schools

ENROLLMENT POLICIES
2027–28 SCHOOL YEAR — BASIS PHOENIX NORTH

BASIS Charter Schools, Inc. operates open enrollment public charter schools that do not charge tuition or administer entrance examinations. BASIS Charter Schools, Inc. follows the admissions requirements for charter schools set forth in A.R.S. §15-184 and 20 U.S.C. §7221i.

APPLICATION PROCEDURES

1. Who should apply

- Potential BASIS Charter School students.
- Waitlisted BASIS Charter School applicants. Waitlisted applications do not roll over to the next school year.
- Current BASIS Charter School students who wish to transfer to a different BASIS Charter School campus.
- Current BASIS Charter School students who will complete the highest grade offered at their current BASIS Charter School and wish to apply to the next grade level at another BASIS Charter School or a designated BASIS affiliate school. (See below for designated affiliate school information.)

Please Note: Current BASIS Charter School students who wish to continue at the same campus for the following school year will not register using this process. Re-registration occurs at each BASIS Charter School campus for all currently enrolled students who are eligible for promotion to the next grade level in the spring.

2. When to apply

The Open Enrollment period is a designated period prior to the start of each school year when parents/ guardians can complete an enrollment application for each child to their desired BASIS Charter School(s). Open Enrollment dates for the upcoming school year will be added to the BASIS Charter Schools enrollment website once they are finalized. Applications received after the Open Enrollment period has ended will not be eligible for the Open Enrollment lottery. Instead, these applications will be processed on a first-come, first-served basis, following applications received during the Open Enrollment period.

3. How to apply

During the Open Enrollment period, parents/guardians will complete an enrollment application for each student to their desired BASIS Charter School(s). All applications must be submitted through the online application portal. Alternative arrangements can be made upon request. Applications do not need to be signed in order to be entered into the lottery, or for the child to be considered for an offer of enrollment. Applicants who are offered enrollment will be given instructions on how to accept the seat offer via email.

4. Grade-level enrollment

Once a BASIS Charter School has accepted a student, the student will be enrolled in the grade level appropriate for their level of preparation and content knowledge. Therefore, in some cases, a student may be enrolled in a grade other than the one they applied for or their age would predict. Ultimately, we make every effort to set our students up for success, including reserving the right to place a student in a lower grade if it is determined to be in the best interest of the student. Applicants who have been enrolled in grades nine or higher, however, may only apply to the grade that would be next in their grade progression. No grade changes are permitted once a student commences high school grade levels. As public charter schools, BASIS Charter Schools enroll students in accordance with state and federal law; we do not restrict admission on the basis of academic achievement or any protected class.

5. Age requirements for kindergarten applicants for the 2027–28 school year:

- Children who will turn five prior to September 1, 2027: Students who wish to enroll in kindergarten at a BASIS Charter School must turn five before September 1 of the year in which they wish to start kindergarten.

- Children who will turn five on or after September 1, 2027, but on or before December 31, 2027: Students who turn five on or before December 31, but on or after September 1, of the year in which they wish to enroll in kindergarten, can complete an application and may be considered for early admission. To ensure that early admission is in the best interest of the child, consideration will be granted on a case-by-case basis, as determined by an individual evaluation. This evaluation may include a maturity assessment, interviews with the Head of School or another designee, and/or academic diagnostic testing. The Head of School will make the final determination on early acceptance to a BASIS Charter School. If your child receives an offer of enrollment, the school will work with you to schedule any applicable evaluations.

  BASIS Charter Schools offer a rigorous academic program and do not encourage early admission to the kindergarten program. Full-day kindergarten is strongly recommended for any student enrolled through early admission. For information on the fees associated with the full-day program, please contact the school.

  If the number of kindergarten applicants exceeds the number of openings, applicants who turn five prior to September 1 will be considered for enrollment first. Applicants seeking early admission will be considered for enrollment if the school still has openings after making offers to all regular admission applicants.

  If a child is admitted to a BASIS Charter School kindergarten program through early admission and is subsequently required to repeat kindergarten, or enters a BASIS Charter School kindergarten program after already attending another public school during the eligible kindergarten year, the school may allow the student to attend or continue to attend the school; however, in accordance with A.R.S. § 15-901(A), the student's parent/guardian may be responsible for paying tuition for the school year or period in which the student is not eligible for basic state aid. Reasonable, appropriate, exceptions may be made under certain circumstances, which may include families that qualify for financial aid, students eligible for special education services, or students eligible under the McKinney-Vento Homeless Assistance Act.
- Children who will turn five on or after January 1, 2028: Arizona Revised Statute (A.R.S.)15-821 prohibits the admission of any student into a public kindergarten program who does not turn five by January 1 of the school year in which they will be enrolled.

6. Age requirements for first grade applicants for the 2027–28 school year:

- Children who will turn six prior to September 1, 2027: Students who wish to enroll in first grade at a BASIS Charter School must turn six before September 1 of the year in which they wish to enroll.
- Children who will turn six on or after September 1, 2027, but on or before December 31, 2027: Students who turn six on or before December 31, but on or after September 1, of the year in which they wish to enroll, may complete an application and may be considered for early admission to first grade. Consideration will be granted on a case by-case basis as determined by an individual evaluation. If your child receives an offer of enrollment, the school will work with you to schedule any applicable evaluation.
- Children who will turn six on or after January 1, 2028: Arizona Revised Statute (A.R.S.)15-821 prohibits the admission of any student into a public first grade program who does not turn six by January 1 of the school year for which they will be enrolled.

LOTTERY AND ENROLLMENT PROCEDURES

1. Procedures when applications do not exceed capacity

At the close of the Open Enrollment period, the total number of students with completed applications is determined for each grade level at each school. If the total number of applicants is less than or equal to the total capacity designated for a particular grade level at a particular school, all applicants for that grade level at that school will be offered enrollment.

2. Procedures when applications exceed capacity

If the number of applicants exceeds the number of openings, (at any grade level) a lottery will be held to determine enrollment and waitlist numbers.

3. Open Enrollment lottery

The Open Enrollment period for BASIS Charter Schools is NOT first come, first served. Only applications submitted during the Open Enrollment period are included in the lottery. Applications submitted after the Open Enrollment period has ended will be processed on a first-come, first-served basis, following applications received during the Open Enrollment period.

Lotteries will be held at some point after the Open Enrollment period has ended, and results will be available after the lotteries have been conducted. Dates for both events are determined on a year-to-year basis, and will be added to the BASIS Charter Schools enrollment website once they are finalized.

The lottery is an electronic system that randomly identifies students for enrollment. During the lottery process, all students who have completed and submitted applications during the Open Enrollment period are grouped according to applicable and verified enrollment priorities. A separate lottery is performed for each priority group, in the order listed below, and the final lottery is for students who have no applicable enrollment priorities. Within each priority category, applicants are sorted and numbered in a random order. The lottery results will determine the enrollment or waitlist status of each applicant who applied during the Open Enrollment period.

4. Enrollment Priorities

**For BASIS Phoenix North only. See Arizona Enrollment Policies for applicable priorities at other Arizona campuses.*

In accordance with A.R.S. §15-184, BASIS Charter Schools, Inc. prioritizes the enrollment of certain students. During the lottery process, enrollment priority will be given to students who meet the following criteria, in the order listed below:

1. Students who are children or legal wards of employees or leased employees of the school or employees of the management organization of our Arizona charter schools.
2. BASIS Charter School students who are promoted from a designated BASIS affiliate school and applying to a designated BASIS recipient campus. (See below for designated affiliate school information.)
3. BASIS Charter School students who are currently attending a school impacted by a reduction of grades served, including siblings attending the same school, or students attending a school affected by a long-term or permanent closure.
4. Students who are transferring from one BASIS Charter School campus to another BASIS Charter School campus and are applying to grades 8-12. (See below for the definition of a transfer student.)
5. Students who are siblings of current BASIS Charter School students enrolled at the same campus (See below for the definition of a sibling.)

6. Students who are siblings of current BASIS Charter School students enrolled at a designated affiliate BASIS Charter School. (See below for designated affiliate school information.)
7. Students who are transferring from one BASIS Charter School campus to another BASIS Charter School campus and are applying to grades 1-7. (See below for the definition of a transfer student.)
8. Students who are siblings of current BASIS Charter School students enrolled at a different non-affiliated BASIS Charter School campus.

Designated affiliate BASIS Charter Schools for 2027–28 school year:

- BASIS Chandler Primary North and BASIS Chandler
- BASIS Chandler Primary South and BASIS Chandler
- BASIS Goodyear Primary and BASIS Goodyear
- BASIS Oro Valley Primary and BASIS Oro Valley
- BASIS Peoria Primary and BASIS Peoria
- BASIS Phoenix Primary and BASIS Phoenix
- BASIS Scottsdale Primary East and BASIS Scottsdale
- BASIS Scottsdale Primary West and BASIS Scottsdale
- BASIS Tucson Primary and BASIS Tucson North

Affiliate school priority status is provided for BASIS Charter School students promoted* from the exit grade of the designated affiliate school and applying to the entry grade of its designated recipient school.

**Promotion is defined as having met all BASIS Charter School requirements for promotion to the subsequent grade.*

Sibling definition: A sibling is defined as an individual having one or both parents in common, or a stepsister or stepbrother that resides under the same roof as the applicant. Documentation may be requested to confirm sibling preference. If the sibling withdraws from the school before the applicant is offered enrollment, priority status will be revoked.

Sibling priority status: All students who are enrolled at a BASIS Charter School during the 2026–27 school year and re-enroll at the same BASIS Charter School for the subsequent school year will be enrolled; for the purposes of sibling preference, these re-enrolled students are considered currently enrolled.

For new applicants, if one sibling is randomly selected by lottery for enrollment, the other sibling(s) will be given sibling preference during the enrollment process for the same BASIS Charter School, or at the designated affiliate school of the campus to which the sibling applied.

Transfer definition: A student may request a transfer to another BASIS Charter School campus in Arizona. Students approved for transfer are required to successfully complete the year in their current grade at their current BASIS Charter School campus before they are eligible to transfer to their new BASIS Charter School campus for the next school year. Transfer priority does NOT guarantee enrollment, but rather places the transfer application in a prioritized position on the waitlist for the desired BASIS Charter School campus and grade level. Students requesting a transfer must not be in the process of being expelled from their current BASIS Charter School campus.

If the student withdraws from their current BASIS Charter School campus before they are offered enrollment, priority status will be revoked

ACCEPTING OR DECLINING OFFER OF ENROLLMENT

1. How to accept an offer of enrollment

When an applicant is offered enrollment at a BASIS Charter School, the parent/guardian will receive

instructions on how to accept the enrollment offer and complete the student's registration file. The parents/ guardians will be asked to log into their online enrollment account to:

1. Accept or decline the offer of enrollment
2. Submit the online registration form
3. Gather required registration documents and submit them to the school
4. Establish a payment account, to pay the refundable security deposit

Once the applicant has accepted the offer of enrollment and submitted the online registration form, the applicant will be asked to bring the completed registration documents to the school to finalize enrollment and complete the student's enrollment file. The school will provide specific drop-off dates and times for submitting completed registration documents.

Parental rights and educational decision-making: BASIS Charter Schools comply with all applicable court orders. When parents have joint educational decision-making authority for their child, BASIS Charter Schools may rely and act upon the decision of either parent, unless made aware that the parents disagree about the decision. If parents with joint educational decision-making authority disagree about an educational decision made for their child, including a decision about enrollment, BASIS Charter Schools will maintain the status quo and require the parents' mutual agreement before acting.

Registration Documents

The required registration documents include: the Online Student Registration Form, Residency Questionnaire, Home Language Survey Questions, Security Deposit and Blackbaud's Charter Services Notice, Kindergarten Program Selection (if applicable), Arizona Residency Documentation Form or Affidavit of Shared Residency, copy of parent/legal guardian's proof of Arizona residency, copies of the student's proof of identification, age, and immunization records, and Home Language Survey Form. These forms must be completely filled out, signed, and submitted to the school for the student to attend. Parents/Guardians will also be asked to complete a Media Release as well as provide custody information (e.g. the court decision regarding sole custody), a Medical Alert (e.g. a physician's instructions for severe health conditions), a Legal Alert (e.g. custody or restraining order documentation), and IEP/504 Plan Documentation/Evaluation, if applicable.

Arizona Residency Documentation: A.R.S. § 15-802(B) requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school. Students with out-of-state or international addresses at the time of application may complete the application process. Applicants who are offered enrollment must provide proof of residency in the state of Arizona no later than the first day of the 2027-28 school year.

2. Registration completion date

The pre-registration date is when the completed registration documents are submitted by the parent/ guardian. Pursuant to ARS §15-184(1) BASIS Charter Schools, Inc. does not admit any pupil who has been expelled from another educational institution, or who is in the process of being expelled from another educational institution.

WAITLIST PROCEDURES

Applicants who are not randomly selected for enrollment through the lottery process will be placed on a grade-specific waitlist based on the lottery results. Students who submit completed applications after the Open Enrollment period has ended will be offered enrollment if there is space available in the grade level of interest. If space is not available in the grade level of interest, the student will be placed on a waitlist. The student's waitlist number is based on the time and date the application was submitted to the school. Students with applicable and verifiable enrollment priorities will receive waitlist numbers according to their priority type. Consult the Enrollment Priorities section of this document for more information.

When an opening becomes available in a particular grade, the school will contact the parent/guardian of the next student on the waitlist for that grade and offer them the open spot. If the parent declines the spot, it will be offered to the parent of the next student on the waitlist for that grade, and so on, in accordance with the requirements of A.R.S. § 15-184.

Parents/Guardians with waitlisted children are encouraged to advise the school of any change in their contact information so that they can be reached if a spot opens for which their child is eligible. Parents/ Guardians are also asked to decline their spot on the waitlist through the Application Portal if they no longer wish to have their child included on the waitlist. That way, the waitlist can be updated accordingly.

It is not possible to determine a student's chance of enrollment. Once classes are full, any spots that open up are the result of student withdrawals. Although spots may open up before the start of school, there is no way to predict which grades will have open spots or how many spots may become available. BASIS Charter School waitlists do not roll over from year to year. Parents/Guardians with students on a waitlist for the current school year must complete and submit a new application during Open Enrollment for the following school year to be eligible for enrollment for that school year.

Security Deposit

BASIS Charter Schools located in Arizona require a refundable security deposit, which will be due when the registration documents are submitted (i.e. once your child has secured a spot at the school). The security deposit is $150 for students enrolling in grades K-7, and $300 for students enrolling in grades 8-12.

The purpose of the security deposit is to:

1. Ensure that students return instructional materials (e.g. textbooks, workbooks, resource books, software, art supplies, and science lab supplies) provided by the school in satisfactory condition.
2. Cover any cost resulting from the student's destruction of property.
3. Assure payment of fees and/or other charges due to the school, (e.g. extracurricular or Late Bird fees).

Families may apply for financial aid or financial payment plans if they are unable to meet the security deposit requirements. For more information, please contact the Head of Operations at your BASIS Charter School campus.

Security deposit refund request forms are provided by the school at the time a student graduates or withdraws. The security deposit will be refunded at the parent/guardian's request - only after all instructional materials have been returned in satisfactory condition, and all of the parent/guardian's financial obligations to the school have been met. Security deposits are donated to the Annual Teacher Fund if parent/guardian does not request a refund within 180 days after the student's graduation or withdrawal.

McKinney-Vento Homeless Assistance Act and Students Experiencing Homelessness

The McKinney-Vento Homeless Assistance Act ensures that students experiencing homelessness have access to the same educational opportunities provided to other children and youths. The term "homeless" means individuals who lack a fixed, regular, and adequate nighttime residence and includes children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason.

BASIS Charter Schools understand that homelessness should not result in separation of students from the mainstream school environment and may provide students experiencing homelessness access to appropriate resources and services. Parents/guardians of students experiencing homelessness may request assistance to complete an enrollment application. If, during the registration process, a student is identified as experiencing homelessness or as an unaccompanied homeless youth the school will take steps to remove barriers to the student's enrollment at the school where the seat has been offered and accepted. For assistance in these areas or for more information about the McKinney-Vento Act, please contact the School's Registrar/McKinney-Vento Liaison.

NOTICE OF NON-DISCRIMINATION

In accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990, the Boy Scouts of America Equal Access Act and applicable state law, BASIS* does not discriminate on the basis of any actual or perceived classification protected by law in any of its business activities, including its educational programs and activities which comply fully with the requirements of state and federal law and Title IX. Inquiries regarding BASIS' nondiscrimination policies should be directed to complianceservices@basised.com.

*As used in this policy, the term "BASIS" refers to: BASIS Educational Group, LLC; BASIS Charter Schools, Inc.; BDC, A Public Charter School, Inc.; BBR Schools, Inc.; BASIS Texas Charter Schools, Inc., and all affiliated entities.